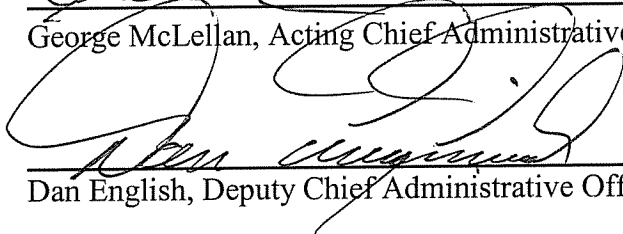


Halifax Regional Council
September 3, 2002

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


George McLellan, Acting Chief Administrative Officer


Dan English, Deputy Chief Administrative Officer

DATE: August 26, 2002

SUBJECT: RFP #02-094 - Metropolitan Field - Athletic Field Upgrade

ORIGIN

Approved HRM 2002/03 Capital Budget, Track and Field Upgrades - Account # CPC00675

RECOMMENDATION

It is recommended that Council:

1. Authorize an increase to Account No. CPC00675 - Track and Field Upgrades in the amount of \$54,939.00 with funding provided from Account No. CRESPOOL, the Capital Pool, as indicated in the Budget Implications section of this report.
2. Approve the award of RFP #02-094 Metropolitan Field Athletic Field Upgrade to DeFargo/Southwest Recreation Industries for materials and services specified at the unit prices quoted for a price of \$196,345.00 plus net HST, for a total project cost of \$208,968.02 from Capital Account CPC00675, as outlined in the Budget Implications section of this report.



BACKGROUND

The Metropolitan Field is located in Lower Sackville, Nova Scotia. It is a standard eight (8) lane 400 metre track with steeplechase water jump inside the curve and the opposite curve has a 250 metre concrete curbing. It is one of two (2) primary competition tracks in HRM.

The existing athletic track was resurfaced in 1998. That surface is a 10mm composition of SBR rubber granules mixed with a mono component polyurethane binder and installed with a special pave for this type of synthetic surface. The javelin and jump areas are coated with red structural synthetic surface.

The scope of the work for this project is the application of a structural protective coating to the existing surface area in order to prolong the life cycle of the track surface.

DISCUSSION

A Request for Proposals from qualified manufacturers, or their certified installers, for the resurfacing of the Metropolitan Field was publicly advertised on August 3, 2002 and August 7, 2002 with a closing date on August 16, 2002. Eight (8) companies received RFP documents with the following two companies responding:

1. DeFargo/Southwest Recreation Industries
2. Turbo Link International Inc.

The bids received from the two proponents ranged from the \$209,766.24 and \$253,163.73 (including net taxes).

The proposals were evaluated based on the criteria, as detailed in Attachment 1 - "Summary of Evaluation Criteria".

The scores for the two firms were as follows:

Firm	Cumulative Score
DeFargo/Southwest Recreational Industries	81
Turbo Link International Inc.	47

The evaluation team, consisting of representatives from Parks & Recreation Staff, an outside consultant and Procurement, concluded that DeFargo was the highest ranking proponent who best met the Terms of Reference. Therefore, staff recommends that DeFargo be awarded the work based on an bid of \$208,968.02 (including net HST).



BUDGET IMPLICATIONS

Funding for this project is available in Account # CPC00675, Track and Field Upgrades in the amount of \$154,029.02. The balance of \$54,939.00 is required as an increase to the budget coming from CRESPOOL as outlined in Recommendation #1. Funding for this project has been confirmed by staff of Finance.

This meets the criteria for use of the Capital Pool Fund as per the Capital Pool Procedures Report dated May 8, 2001 and approved by Council May 15, 2001.

Budget Summary	Project CPC00303 - Track and Field Upgrades
	Cumulative Unspent Budget \$154,029.02
	Plus: Transfer from Crespool \$ 54,939.00
	Less: Tender 02-094 <u>\$208,968.02</u>
	\$ 0.00

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating and Reserve budgets, policies and procedures regarding withdrawals from Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

1. Council could choose not to award the project. This is not the recommended course of action. Failure to proceed with the top coat will result in a markedly reduced life cycle for the track, and will see the need to reinvest in a complete new surface in the future.

Attachment 1: Proposal Evaluation Criteria

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Blair Blakeney, Supervisor of Park Development (490-6789)
Trudy Cann Fournier, Procurement Coordinator (490-4202)



Report Approved by: _____
Peter Bigelow, Manager of Parks & Open Spaces



HALIFAX REGIONAL MUNICIPALITY
ATHLETIC TRACK UPGRADE - METROPOLITAN FIELD
SUMMARY OF PROPOSAL EVALUATION (Appendix B)
RFP # 02-094

CRITERIA	MAX. SCORE	SUBMISSION	
		Defargo	Turbo Link
Cost Proposal- mandatory financial capability to provide a 50% performance guarantee of the contract price	PASS/FAIL	PASS	PASS
1.Expertise	35	31	20
a)*relevant expermfr/install b)recent exper.ref/refsites c)personnell/instalwork d)prop/mfgrelationship			
2.Product/Technical Prof	25	19	13
a)technical proficiency b)prodperf/testresults			
3.Warranty/Service:	15	9	0
a)length b)extended c)quality d)signed by mfr e)serviceplan			
5.Implementation/delivery/training	10	7	2
a)implleplan&constdelschedule b)training plan			
4.Cost/Financial	15	15	12
a)total project price b)cost of option			
TOTAL		81	47
RANKING		1	2

