

---

Halifax Regional Council  
November 26, 2002

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
George McLellan, Chief Administrative Officer

**DATE:** November 20, 2002

**SUBJECT:** 2003 Council Meeting Schedule

**ORIGIN**

It has been practice for Regional Council to adopt a schedule outlining meetings of Regional Council for the forthcoming year. The proposed meeting schedule for 2003 is now before Council for consideration.

**RECOMMENDATION**

It is recommended that Council adopt the 2003 Regional Council Meeting Schedule as attached.

---

**BACKGROUND/DISCUSSION**

In accordance with Administrative Order Number 1 Section 8 (2), regular Council sessions are held every Tuesday commencing at 6:00 pm. Where there are five Tuesdays in a month, meetings are not scheduled for the fifth Tuesday. This practice is presented for Council's consideration for April 2003, where there are five Tuesdays, hence there is no meeting on the last Tuesday in April. In September 2003, Council is scheduled to meet on all five Tuesdays due to the UNSM Conference in October.

It has been practice for Council to recess during March break, four weeks during the summer and two weeks over the holiday season. The schedule reflects March 11<sup>th</sup> as March Break, July 24<sup>th</sup> to August 12<sup>th</sup> as summer break, July 1<sup>st</sup> as Canada Day, November 11<sup>th</sup> as Remembrance Day and December 23<sup>rd</sup> and December 30<sup>th</sup> as the Holiday Season. Additionally, to provide sufficient travel time for elected officials to return from attending the Federation of Canadian Municipalities Conference and the ensure sufficient time is allocated to engage in activities surrounding the Union of Nova Scotia Municipalities Conference, meetings have not been scheduled for June 3<sup>rd</sup> and October 14<sup>th</sup>, 2003

**Committee of the Whole**

Committee of the Whole meetings may continue to be scheduled as necessary.

**BUDGET IMPLICATIONS**

There are no budget implications to this recommended course of action.

**FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawal from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

In keeping with past practice with respect to Council breaks, there are no alternatives being presented at this time.

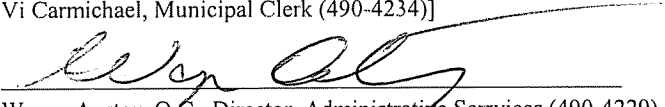
**ATTACHMENTS**

Halifax Regional Council Meeting Schedule January to December, 2003.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Vi Carmichael, Municipal Clerk (490-4234)]

Report Approved by:

  
Wayne Anstey, Q.C., Director, Administrative Services (490-4229)

## HALIFAX REGIONAL COUNCIL MEETING SCHEDULE JANUARY TO DECEMBER, 2003

MONTH	DAY (TUESDAY)	MEETING	TIME	MONTH	DAY (TUESDAY)	MEETING	TIME
<b>January</b>	Jan 7	Regular Session	6:00 pm	<b>July</b>	<b>July 1</b>	<b>Canada Day</b>	
	Jan 14	Regular Session	6:00 pm		July 8	Regular Session	6:00 pm
	Jan 21	Regular Session	6:00 pm		<b>July 15</b>	Regular Session	6:00 pm
	Jan 28	Regular Session	6:00 pm		<b>July 22</b>	<b>Summer Break</b>	
<b>February</b>	Feb 4	Regular Session	6:00 pm		<b>July 29</b>		
	Feb 11	Regular Session	6:00 pm	<b>August</b>	<b>Aug 5</b>		
	Feb 18	Regular Session	6:00 pm		<b>Aug 12</b>		
	Feb 25	Regular Session	6:00 pm		Aug 19	Regular Session	6:00 pm
<b>March</b>	Mar 4	Regular Session	6:00 pm		Aug 26	Regular Session	6:00 pm
	<b>Mar 11</b>	<b>March Break</b>		<b>September</b>	Sept 2	Regular Session	6:00 pm
	Mar 18	Regular Session	6:00 pm		Sept 9	Regular Session	6:00 pm
	Mar 25	Regular Session	6:00 pm		Sept 16	Regular Session	6:00 pm
<b>April</b>	April 1	Regular Session	6:00 pm		Sept 23	Regular Session	6:00 pm
	April 8	Regular Session	6:00 pm		Sept 30	Regular Session	6:00 pm
	April 15	Regular Session	6:00 pm	<b>October</b>	Oct 7	Regular Session	6:00 pm
	April 22	Regular Session	6:00 pm		<b>Oct 14</b>	<b>No Meeting (UNSM)</b>	
	<b>April 29</b>	<b>No Meeting (5<sup>th</sup> week)</b>			Oct 21	Regular Session	6:00 pm
<b>May</b>	May 6	Regular Session	6:00 pm		Oct 28	Regular Session	6:00 pm
	May 13	Regular Session	6:00 pm	<b>November</b>	Nov 4	Regular Meeting	6:00 pm
	May 20	Regular Session	6:00 pm		<b>Nov 11</b>	<b>Remembrance Day</b>	
	May 27	Regular Meeting	6:00 pm		Nov 18	Regular Session	6:00 pm
<b>June</b>	<b>June 3</b>	<b>No Meeting (FCM)</b>			Nov 25	Regular Session	6:00 pm
	June 10	Regular Session	6:00 pm	<b>December</b>	Dec 2	Regular Session	6:00 pm
	June 17	Regular Session	6:00 pm		Dec 9	Regular Session	6:00 pm
	June 24	Regular Session	6:00 pm		Dec 16	Regular Session	6:00 pm
					<b>Dec 23</b>	<b>Holiday Season</b>	
					<b>Dec 30</b>	<b>Holiday Season</b>	

- Note:**
- Shadowing denotes no Council Meetings
  - FCM Conference - May 30<sup>th</sup> to June 2<sup>nd</sup>
  - UNSM Conference - October 15<sup>th</sup> to October 17<sup>th</sup>