
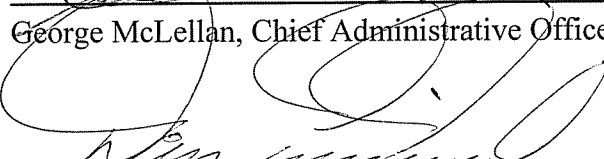


**Halifax Regional Council**  
**February 4, 2003**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
George McLellan, Chief Administrative Officer

  
Dan English, Deputy Chief Administrative Officer

**DATE:** January 27, 2003

**SUBJECT:** Award of Unit Price Tender No. 03-315, Traffic Signal Maintenance -  
Various Locations

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**ORIGIN**

Approved 2002/03 Operating Budget.

**RECOMMENDATIONS**

It is recommended that Regional Council:

1. award Tender No. 03-315, Traffic Signal Maintenance - Various Locations to Black & McDonald Limited for materials and services listed at the unit prices quoted for a Tender Price of \$23,490, plus net HST for a total of \$25,000 from Account No. HROP R827 6399, Traffic Lights-Contract Services for projected expenditures for the period February 10, 2003 to March 31, 2003, with funding authorized as per the Budget Implications section of this report.
2. approve the appointment of Black & McDonald Limited to provide Traffic Signal Maintenance Services for the remaining period of the 3-year service contract commencing April 1, 2003 subject to funding approval in future Operating Budgets.

**BUDGET IMPLICATIONS**

Funding in the amount of \$25,000 is available in the 2002/03 Approved Operating Budget under Account No. HROP R827 6399, Traffic Lights-Contract Services, with the remaining \$350,000 portion of the contract to be allocated over the next three-years subject to Council's approval. The budget availability has been approved by Financial Services.

<b>Budget Summary</b>	<b>Account No. HROP R827 6399, Traffic Lights-Contract Services</b>	
	Cumulative Unspent Budget, 2002/03	\$30,660
	Less: <b>Tender No. 03-315, 2002/03</b>	<u>\$25,000</u>
		\$ 5,660

<u>2002/2003</u>	<u>Year 1</u> <u>2003/04</u>	<u>Year 2</u> <u>2004/05</u>	<u>Year 3</u> <u>2005/06</u>	<u>Total</u>
\$25,000	\$125,000*	\$125,000*	\$100,000*	\$375,000

\* Subject to Council approval.

This project was recently estimated at \$375,000.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

This three-year Traffic Signal Maintenance Contract ensures that all traffic related devices will be maintained in good working order for the life of the contract and by having constant prices for parts and labour for this time period ensures that HRM will not be affected by any unstable shifts in this market, ultimately saving potential tax dollars.

## BACKGROUND

The 2002/03 Approved Operating Budget includes funds for the maintenance of traffic signals within the Halifax Regional Municipality. The subject tender is a proposed three-year service contract, with funding to be approved and allocated in each ensuing fiscal year.

## DISCUSSION

Tenders were called on January 4, 2003 and closed on January 21, 2003. The following bids, exclusive of taxes, were received:

	<u>Bid Price</u>
1. Black & McDonald	\$353,105.70
2. XL Electric Limited	\$435,821.12

The scope of work for this tender includes the maintenance of all traffic control devices under the jurisdiction of HRM. This contract also requires the successful bidder to be on-call for emergency maintenance work 24 hours per day, 7 days per week.

The traffic signal maintenance work is demand in nature, which will dictate the overall amount of work to be undertaken under the subject service contract. This tender used estimated quantities to establish unit prices, and will enable staff to maximize the units completed within the approved budget allotment.

The Contractor is aware, that while this is a three-year contract with a potential value of \$375,000, funding is only guaranteed for the remainder of this fiscal year. Staff is therefore recommending that the initial scope of work reflect the projected expenditure of \$25,000 including net HST. Funding for the remaining term of the contract will be subject to Council's approval.

It is anticipated that work will commence February 10, 2003.

This is a **UNIT PRICE** contract and the cost will be dependant upon the actual quantities measured and approved by the HRM Project Manager.

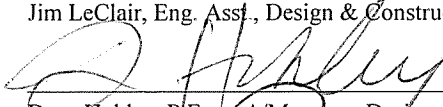
There are no Local Improvement Charges associated with this work.

ALTERNATIVES

There are no recommended alternatives.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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