

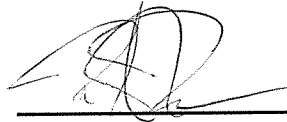


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Halifax Regional Council
October 28, 2003

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: 
S. Dale MacLennan, CA, Director, Financial Services


Peter Ross, Manager of Procurement

DATE: October 22, 2003

SUBJECT: INTERIM AWARD POLICY - TENDER AWARDS

INFORMATION REPORT

ORIGIN

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the September 10 - October 20, 2003 period.

On September 9, 2003, Council approved an Interim Award Policy to approve tenders during the September 10 - October 14, 2003 time frame. Council was advised a report would come forward at the end of this time period, outlining the contracts that had been approved.

BACKGROUND

During the September 9, 2003 meeting of Council, Council approved the use of the Interim Award Policy for the time frame of September 10, 2003 until October 14, 2003.

The Interim Award Policy allowed the CAO to award tenders, and approve purchase and sale of property, on the following basis and criteria, during the period of September 10th, 2003 to October 14th, 2003.

- The tender is awarded to the lowest responsible bidder meeting specifications.
- The award is not to a sole source.
- Award of Call for Proposals where a standard procurement process has been followed and the contract is awarded to the best overall submission.
- Where the funds and program have been approved by Council.
- The purchase and/or sale is within 15% of the appraised value of the property.
- The purchase has been approved in the 2002/03 business plan or property is required for Capital Projects and does not exceed \$500,000.
- Any sale of property must have been previously declared surplus by Council or be part of a business park and available for sale.

DISCUSSION

As per the responsibility to provide Council with a report, the data for awarded contracts under the Interim Award Policy have been summarized in the attached table.

Please note that five of these tenders, 03D056, 03D057, 03D058, 03D059 and 03D060 were purchases for the sidewalk repairs due to Hurricane Juan. Due to the emergency nature of this work, (to replace sidewalks that were damaged due to the fallen trees) the tender was not advertised, but was sent to our five main suppliers for this type of work for pricing on a three- day turn around. The tenders were awarded to the low bidder in each case and work has started. This work will replace missing concrete sidewalks with concrete or in the case of areas due for new sidewalks in the future, asphalt. It was felt that completion of these repairs before winter, were required for safety reasons. The normal tender procedure could not meet this timing requirement. The Policy states where emergency work is required, because of "Safety to the Public:" that the purchase be completed in the most expedient method, but will take economy into consideration. The sidewalk work has complied with this expectation.

All reports recorded on the attached list are available for viewing in the Municipal Clerk's Office.

BUDGET IMPLICATIONS

The budget implications, and account details, are clearly stated in the Budget Implications section of the individual reports which are on file in the Municipal Clerk's Office. All reports involving capital funding were reviewed, and confirmed, by Capital staff in Financial Services. Funding for these projects are available in the approved Capital or Operating budget.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

Appendix "A" - Table listing of approved reports under the Interim Award Policy.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Peter Ross, Manager of Procurement 490-6499

Reports Awarded via the Interim Award Policy

October 28th, 2003

Title of Report	Total Award (net HST)	Account #	Contractor	# of Bids Rec'd	Details
Award of RFP No. 03-010 Transit Scheduling and Information System	\$ 215,253.00	CIT00142	GIRO	2	Replace & supply Metro Transit's fixed route scheduling software. The current software was purchased in 1991 and is no longer supported. <i>Awarded to the highest ranking proponent</i>
Award of RFP No. 03-086 Ellenvale Area Stormwater & Wastewater Study	\$ 163,382.00	CGU00388 CSR00503	CBCL Limited	4	This is a three (3) part study of water drainage issues in the Ellenvale Area. Phase 1 - reducing or eliminating flooding problems. Phase 2 - infiltration/inflow reduction find ways to reduce excess storm water in the sanitary sewers system. <i>Awarded to the highest ranking proponent</i>
Award of Tender No. 03-230 Brick Sidewalk Replacement - West Region	\$ 283,454.00	CRG00491 CDG00490	Ocean Contractors Ltd.	4	Tender for the removal of existing brick sidewalks on Lwr Water St and replacing them with asphaltic concrete pavement, including brick paver border. *Also includes the removal of brick crosswalks and replacing them with stamped asphalt. <i>Awarded to the lowest bidder.</i>
Award of Tender No. 03-264 Pavement resurfacing and Intersection Improvements - West Region	\$ 342,329.00	CZR00357 CYR00991	Lafarge Canada Inc.	4	Robert Murphy Drive - Tender includes removal of chip seal, gravel and replacement with new asphaltic concrete and the replacement of existing water main Barrington Street at Duffus - Tender is to correct a long standing grade problem at this intersection. Replacing existing asphalt with new asphaltic concrete and gravel. <i>Awarded to the lowest bidder.</i>
Award of Unit Price Tender No. 03-245 Leiblin Park Storm Sewers and Water Main Replacement, Juniper Crescent - West Region	\$ 346,469.00	CGR00370	Sackville Trenching	4	Tender for the installation of sewer pipe, manholes, catch basins, culvert apron and water main replacement on a portion of Juniper Crescent. <i>Awarded to the lowest bidder.</i>

	Award of Unit Price Tender No. 03-267 Pavement Resurfacing, Fall River Road - Central Region	\$ 360,518.00	CZR00357	Dexter Construction Company Ltd.	4	Tender is for the resurfacing of Fall River Rd. Also addresses the sight distance problem at Fall River Rd. and Lockview Rd. <i>Awarded to the lowest bidder.</i>
	Award of Unit Price Tender No. 03-271 Paving Renewals and Water Main Replacement, Artillery Place and Harris Street, West Region	\$ 184,782.00	CYR00991	Dexter Construction Company Ltd.	5	Tender is for the renewal of pavement and replacement of existing water mains on Harris St. and Artillery Place. <i>Awarded to the lowest bidder.</i>
	Award of Unit Price Tender No. 03-273 Paving and Water Main Projects, Coronation Avenue and Rufus Avenue - West Region	\$ 521,459.00	CYR00991 CZR00357	Dexter Construction Company Ltd.	5	Tender is for replacing curb and gutter, renewing the pavement, reinstatement of sanitary sewer laterals and drive ways with the street right-of-way and replacement of water main on a portion of Coronation Avenue. <i>Awarded to the lowest bidder.</i>
	Award of Unit Price Tender No. 03-261 Highway 111 - Micmac Boulevard Improvements East Region	\$ 579,613.00	CTU00421	Ocean Construction Company Ltd.	3	Tender is for the widening of Micmac Blvd., includes construction of retaining walls, southbound ramp modifications, new asphaltic concrete pavement, curb, gutter, gravel and misc. drainage improvements. <i>Awarded to the lowest bidder.</i>
	Award of Unit Price Tender No. 03-119 Eight (8) Skid Steer Loaders	\$ 367,153.44	CVD00413	Bobcat Atlantic (S-160)	7	Tender is to replace (8) eight Skid Steer Loaders, which have passed their life expectancy. They will be used for the HRM Snow Removal program, specifically for sidewalk snow removal. <i>Awarded to the lowest bidder.</i>

	Award of Quotations - Emergency Sidewalk Repairs Required due to Hurricane Juan. 03D056 - 03c060								
	1. 03D056 - Zone 1 - West Region	\$ 219,138.00	R928	Lafarge Canada Inc.	6	Zone 1 - West Region <i>Awarded to the lowest bidder.</i>			
	2. 03D057 - Zone 2 - West Region	\$ 228,291.00	R928	Dexter Construction Company Limited	6	Zone 2 - West Region <i>Awarded to the lowest bidder.</i>			
	3. 03D058 - Zone 3 - West Region	\$ 1,330,461.00	R928	Dexter Construction Company Limited	6	Zone 3 - West Region <i>Awarded to the lowest bidder.</i>			
	4. 03D059 - Zone 1 - East Region	\$ 36,718.00	R928	Silco Contracting Limited	6	Zone 1 - East Region <i>Awarded to the lowest bidder.</i>			
	5. 03D060 - Zone 2 - East Region	\$ 110,450.00	R928	Ocean Contractors Limited	6	Zone 2 - East Region <i>Awarded to the lowest bidder.</i>			
	Award of Increase to Tender No. 01-325 Manhole Rehabilitation Work	\$ 28,000.00	CSR00802	N/A	N/A	The purpose is to reduce the environmental risks associated with sanitary sewer overflows from the Bedford-Sackville Trunk Sewer & at the Fish Hatchery Pumping Station, prior to the Fall season. <i>Awarded to the lowest bidder.</i>			