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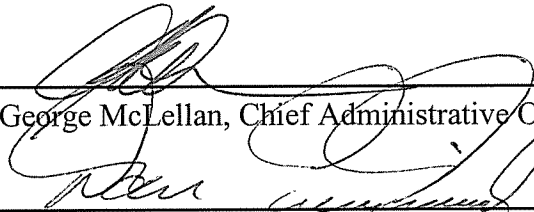


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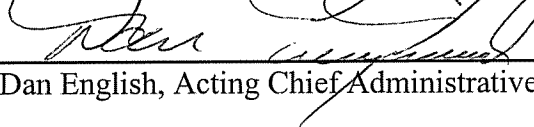
Halifax Regional Council
December 2, 2003

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



 George McLellan, Chief Administrative Officer



 Dan English, Acting Chief Administrative Officer

DATE: November 24, 2003

SUBJECT: Award of Tender No. 03-173
Bicentennial Theatre - Audio/Visual & Lighting Systems Upgrades

ORIGIN

Approved 2002/03 Capital Budget including cost sharing from ACOA for a total of \$361,000.00 - Account CBG00300.

Approved Capital Budget Increase - Bicentennial Theatre - Musquodoboit - Report to Council dated September 23, 2003.

RECOMMENDATION

It is recommended that Regional Council award Tender No. 03-173 to Backman Vidcom, for the upgrades to the Audio/Visual and Lighting Systems in the Bicentennial Theatre, Musquodoboit Valley, for a lump sum tender price of \$109,554.09 plus net HST, for a total project cost of \$116,597.32 from Capital Account #CBG00300, Bicentennial Theatre Upgrades, as outlined in the Budget Implications section of this report.

BACKGROUND

This work is the second phase of upgrades to the Theatre that have been made possible by contributions from HRM and ACOA. The Phase I construction that is nearing completion was funded by HRM as part of the 2002/2003 Capital Budget. The second and subsequent phases are made possible by an equal contribution from ACOA that was added to the Capital Budget noted in the report to Council entitled Capital Budget Increase Bicentennial Theatre - Musquodoboit dated September 23, 2003. This increase in the Capital Budget enabled HRM Real Property and Asset Management to assist in the Project Management of the various phases of the jobs.

DISCUSSION

Tenders for this work were issued on October 25, 2003 and closed on November 18, 2003. Four bids, were received and evaluated by Real Property and Asset Management - Capital Works.

<u>Bidder</u>	<u>Bid Price</u>	<u>Bid Price with Net HST</u>
Backman Vidcom	<u>\$109,554.09</u>	\$116,597.32
ABI Productions	<u>\$110,636.00</u>	\$117,748.79
The Music Stop Limited	<u>\$120,508.00</u>	\$128,255.46
Instructor Aids Ltd	<u>\$126,382.64</u>	\$134,507.78

BUDGET IMPLICATIONS

Based on the lowest tendered price of \$109,554.09, plus net HST for a total project cost of \$116,597.32. Funding is available in the Approved Capital Budget under Capital Account No. CBG00300 - Bicentennial Theatre Upgrades. The budget availability has been approved by Financial Services.

Budget Summary:

Capital Account No: CBG00300 - Bicentennial Theatre Upgrades

Cumulative Uncommitted Budget	\$ 176,911.41
Less: Tender No. 03-173	<u>\$ 116,597.32</u>
Balance in account	\$ 60,314.09

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Council could decide not to accept the lowest bid and reissue the tender or delay the project. This decision, however is not recommended due to the possible implications that it may have on the financing agreements with ACOA funding regulations.

ATTACHMENTS

None

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Barb MacDonald, Project Manager (490-4180)

Report Approved by:  _____
Mike Labrecque, Director, Real Property & Asset Management (490-4851)

Report Approved by: _____
Peter Ross or his Designate, Procurement