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PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Halifax Regional Council
December 2, 2003

TO: Mayor Kelly and Members of Halifax Regional Council

A handwritten signature in black ink, appearing to read "Brad Anguish".

SUBMITTED BY: _____
Brad Anguish, Director, Environmental Management Services

DATE: November 25, 2003

SUBJECT: **Herring Cove Community Liaison Committee for Halifax Harbour
Solutions Project**

INFORMATION REPORT

ORIGIN

There is the need to establish a Community Liaison Committee for Herring Cove through a public process as was completed for Halifax and Dartmouth in support of the Harbour Solutions Project.

BACKGROUND

The Harbour Solutions Project, as part of their Public Involvement and Information Program, will be establishing, through a public process, a Community Liaison Committee (CLC) in the Herring Cove area to:

- Consult residents and other local stakeholders to identify the issues, interests and priorities of the local community with respect to the STP and its integration into the community.
- Work with the Halifax Harbour Solutions team during the detailed design and construction stage and develop recommendations concerning the integration of the plant and associated lands into the community.
- Work with HRM to develop a plan to extend sewer and water services to Herring Cove using the balance of the Community Integration Fund, related to the Herring Cove Plant.
- Work with HRM and plant management to ensure that the Herring Cove plant meets community expectations during its operation.

Community Liaison Committees (CLC) have been established in the communities surrounding the Halifax and Dartmouth Sewage Treatment Plant (STP) sites. In the Dartmouth and Halifax communities, no community representative bodies existed; therefore, the CLC's were set up through a public process in those areas. To date, the Herring Cove Ratepayers Association has been acting as the Herring Cove CLC during the predesign stage to identify the issues, interests and priorities of the local community with respect to the STP and its integration into the community. There has been some concern as to the appropriateness of this arrangement because it is inconsistent with the CLC approach taken in Halifax and Dartmouth. Given the degree of infrastructure activity that will be taking place in the Herring Cove area as we proceed with the Harbour Solutions Project, there is a need for a CLC that is representative of the community and has been established through a public process.

DISCUSSION

As there is concern being expressed within the community of Herring Cove regarding the use of the Ratepayers Association as the CLC, it has been difficult to move forward with the work that is expected of them and have the support of the community. Therefore, HRM, the Harbour Solutions Project team and the Councillor for the area, Steve Adams, will proceed to have a new group of representatives from the neighbourhood chosen through a transparent public process as the official CLC.

The CLC is a key group in ensuring community input and support for the Project. Therefore, the process that will be followed will involve a recruitment package, advertising, nominations, a selection committee and a public meeting. The timeline for recruitment of Herring Cove CLC is attached as Schedule "A"

This process will ensure that there is ample and equal opportunity for all residents in the neighbourhood to offer their names as representatives on the CLC. The nomination process will provide for public input and result in a Committee with the skill sets and support to lead the community through the Project as it moves forward.

BUDGET IMPLICATIONS

N/A

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

N/A

ATTACHMENTS

Schedule "A" - Timeline for Recruitment of Herring Cove CLC.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Approved by: Ted Tam, P. Eng., Project Manager, Harbour Solutions Project

490-6130

Schedule 'A'

**Recruitment of Herring Cove CLC
 Proposed Timeline**

Activity	Start	Finish	Responsibility
Letter to HCRA to inform them of the Report to Council Re: New CLC	Nov 25, 2003	Nov 26, 2003	MDPS/HSP/ Councillor Adams
Report to Council for December 2, 2003 re: recommendation to establish new CLC	Nov 26, 2003	Nov 27, 2003	MDPS/HSP
Develop and Print Recruitment Package/Posters	Nov 27, 2003	Dec 5, 2003	MDPS/Sharon Martin
Book time and place for public meeting re: vote/approve new CLC	Nov. 26, 2003	Nov 26, 2003	MDPS
Council Meeting to approve report	Dec 2, 2003	Dec 2, 2003	Director/DCAO
Develop and book ad for call for nominations and public meeting (ad in CH Dec.6/DN Dec 7)	Dec 3, 2003	Dec 5, 2003	MDPS
Place recruitment packages in community, eg. library, Wave Pool	Dec 5, 2003	Dec 8, 2003	MDPS
Establish Selection Committee	Dec. 8, 2003	Dec. 10, 2003	MDPS, HSP, Councillor Adams
Time period for submissions for CLC*	Dec 8, 2003	Jan 5, 2004	
Selection Committee evaluates submissions	Jan 6, 2004	Jan 12, 2004	Selection Committee
Public Meeting to present slate of nominees	Jan 15, 2004	Jan 15, 2004	Selection Committee, Councillor Adams

* Xmas season extends the time for submissions.