

HALIFAX REGIONAL MUNICIPALITY

HALIFAX REGIONAL COUNCIL MINUTES March 2, 1999

PRESENT:

Deputy Mayor Larry Uteck
Councillors: Bill Dooks
Gordon R. Snow
David Hendsbee
Ron Cooper
Jack Greenough
Condo Sarto
Bruce Hetherington
Clint Schofield
John Cunningham
Jerry Blumenthal
Graham L. Downey
Sheila Fougere
Russell Walker
Stephen D. Adams
Barry Barnet
Bob Harvey
Peter Kelly
Reg Rankin
Jack Mitchell

**ABSENT WITH
REGRETS:**

Mayor Walter Fitzgerald
Councillors: Harry McInroy
Bill Stone

STAFF MEMBERS:

Mr. George McLellan, Acting Chief Administrative Officer
Mr. Wayne Anstey, Municipal Solicitor
Ms. Vi Carmichael, Municipal Clerk
Ms. Patti Halliday, Assistant Municipal Clerk

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1. **INVOCATION**

The meeting was called to order at approximately 6:00 p.m. Councillor Mitchell, at the request of Deputy Mayor Uteck, led his colleagues in the recitation of the Invocation.

2. **PROCLAMATIONS**

2.1 **International Women's Day**

Councillor Fougere, on behalf of Deputy Mayor Uteck, proclaimed March 8, 1999 as International Women's Day.

3. **APPROVAL OF MINUTES - February 16, 1999**

MOVED by Councillors Blumenthal and Cunningham that the minutes of February 16, 1999 be approved, as circulated. MOTION PUT AND PASSED UNANIMOUSLY.

4. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

The following items were added to the agenda:

- 12.1 Councillor Barnet - Renewed Request for Traffic Light at Intersection of Beaver Bank Crossroad and Sackville Drive
- 12.2 Pesticide By-Law Advisory Committee Appointments
- 12.3 Format of March 3, 1999 Program and Service Review Committee Meeting

The following item was deleted from the agenda:

- 10.2.3 Request for Proposals 98-073 - Purchase of Fire Response Vehicles & Related Optional Equipment for Rural Fire Dept's

MOVED by Councillors Hetherington and Blumenthal that the Order of Business, be approved, as amended. MOTION PUT AND PASSED UNANIMOUSLY.

5. **BUSINESS ARISING OUT OF THE MINUTES - NONE**

6. **MOTIONS OF RECONSIDERATION - NONE**

7. **MOTIONS OF RESCISSION - NONE**

8. **CONSIDERATION OF DEFERRED BUSINESS**

8.1 (i) Application to Demolish Registered Municipal Heritage Property: 5536 Sackville Street - Irving Oil Gas Station

(ii) Presentations

CONFLICT OF INTEREST

Councillor Rankin declared a Conflict of Interest with respect to this matter, as he is an Irving Oil franchise owner, and removed himself from the discussion.

Council agreed to hear the presentations from the public at this time.

Mrs. Elizabeth Pacey

Mrs. Elizabeth Pacey, speaking on behalf of the Board of Heritage Canada, addressed Council regarding this matter. With the use of photographs, Mrs. Pacey illustrated the historical and architectural significance of this building, noting it was built by Mr. Casey Irving in 1929-30, and is a superior example of the type of service station that contains the garage bays. Mrs. Pacey stated the crenellations at the top of Citadel Hill were the inspiration for this style of garage bays on top of the gas station. Also, the location of the gas station across from the national historical site of Citadel Hill, speaks to the national importance of this site.

Mrs. Pacey stated the building should be kept on the site and the architectural details kept intact. Mrs. Pacey suggested HRM should advise Irving Oil Ltd. that the Municipality has heritage policies which indicate there are inducements, such as easements, covenants, etc., that can be offered to the developer in order to keep the building on the current site.

In response to a suggestion of Councillor Hendsbee of relocating the building, Mrs. Pacey stated it would be difficult to move the brick building, and if it were to be relocated it would lose its national significance.

Mr. Paul McCulloch

Mr. Paul McCulloch addressed Council regarding this issue, noting he lives in the registered heritage property across the street. Although he is not opposed to development, Mr. McCulloch stated he is concerned with what will happen to this site. He suggested the building could be restored as some type of museum. Mr. McCulloch noted this site has great tourism potential. He expressed concern with the effect the developer's proposals will have on the street scape. Mr. McCulloch noted there was a public meeting on September 30, 1998 and no one in attendance was positive about the proposal for this property.

Mr. John Lazier, President, Heritage Trust of Nova Scotia

Mr. John Lazier, 1531 LeMarchant Street, addressed Council stating this building was registered as a heritage property in June 1991. Mr. Lazier read sections of existing MPS policies which apply to registered heritage properties, stating Heritage Trust of Nova Scotia supports staff exploring all means by which the service station can remain in its present location. However, they do not support moving the building to another site as this is not an option in the municipal development plan.

Mr. Alan Ruffman

Mr. Alan Ruffman, 202 Ferguson's Cove Road, noted he nominated this building as a heritage site in 1990, and it was unanimously approved by the former City of Halifax Council in June 1991. Mr. Ruffman stated there is some question as to the possibility of hydro-carbons being located under this building. If this is the case, he suggested the site could be cleaned without demolishing the building, by digging down one side of the building and introducing hot steam and/or water to remove the hydro-carbon pollutants and by picking them up at the other side.

With respect to the demolition application, Mr. Ruffman noted there has been a confidential staff report stating that it is legitimate, and he questioned why the information contained in this report, or an edited version of the report, could not be released to the public.

Mr. Ruffman suggested an alternate use for the building could be some type of specialty business. He stated the developer has not put forward any type of drawing or plan that would incorporate the building.

With the use of an overhead, Mr. Ruffman showed a copy of a February 8, 1999 Letter to the Editor regarding the station from Ms. Barbara A. Wade, daughter of John T. Wade, who operated the Irving station for fifty years.

In closing, Mr. Ruffman suggested Council should consider expressing great concern that this building is being put under the threat of demolition on March 19, 1999 without pursuing all options that would seek to retain this structure. Further, he suggested that the Deputy Mayor be instructed to communicate this, along with relevant minutes and reports, to Irving Oil, indicating HRM's willingness to seek an option that will retain the entire designated heritage building. And, finally, Mr. Ruffman suggested Council instruct staff to vigorously seek out an option that avoids demolition, and to request Westwood Developments to suspend its application for demolition until all avenues are explored.

In response to a question of Deputy Mayor Uteck, Mr. Wayne Anstey, Municipal Solicitor, stated it is Legal Services opinion that, after reviewing a copy of the Agreement of Purchase and Sale, the purchaser could well be included as an owner under the Heritage Property Act.

Ms. Donna Davis-Lohnes clarified that this issue is before Council this evening to make a decision with respect to the Heritage Advisory Committee's recommendation that the demolition application be rejected. She stated the presenters are looking for support from Council to find some solutions to retain the building on the current site.

Councillor Downey spoke in support of the Heritage Advisory Committee's recommendation.

MOVED by Councillors Downey and Harvey that Council approve the recommendation of the Heritage Advisory Committee to reject the demolition application for 5536 Sackville Street - Irving Oil Gas Station.

Councillor Harvey suggested Council may also want to make another motion or statement that Council encourages all parties involved to continue their efforts to find a solution to maintain the building on the site. Also, the Councillor suggested it may be useful to make contact with Irving to advise them of the Municipality's position on this matter. Councillor Harvey stated he would like Council to ask the developer to provide some assurance that he is not going to demolish the building on March 18.

Councillors Hendsbee and Blumenthal expressed concern with this issue coming to Council at the last minute. Councillor Schofield noted the HAC put forth a recommendation months ago and it was not brought forward to Council by staff.

At this time, Council agreed to hear from the developer, Mr. Danny Chedrawe.

Mr. Danny Chedrawe

Mr. Chedrawe expressed frustration with the process for all involved parties. For the last eleven months, Mr. Chedrawe stated he has been attempting to find a solution for this building, even though he was not required to do so. He noted the first time he heard from Heritage Trust of Nova Scotia was on February 3, 1999, a month and a half before the demolition application could be implemented.

Mr. Chedrawe stated he would be willing to work with the Heritage Advisory Committee to draft a new demolition process to avoid similar situations in the future.

With respect to Irving Oil, Mr. Chedrawe stated his agreement with them has already been extended several times in order to allow time to find a solution for this property. Mr. Chedrawe noted he is currently working on another option to save the building. However, if there is not at least a tentative agreement in place by March 19, he will have no choice but to demolish the building.

With regards to Mr. Ruffman's comments regarding hydro-carbons, Mr. Chedrawe stated lead and PAHs are under the building, not hydro-carbons.

Councillor Fougere spoke in support of the motion, stating it is important to do so as a gesture to show Council strongly supports the preservation of heritage in the Municipality. The Councillor suggested the Heritage Advisory Committee could work on a demolition policy for heritage buildings over the next year to assist Planning staff to shorten the process.

MOTION PUT AND PASSED. (For the record, Councillor Blumenthal requested it be shown that he voted against the motion.)

9. CORRESPONDENCE, PETITIONS

9.1 Correspondence

9.1.1 Request to Use New Coat of Arms - Mr. Russell Hazelden, Halifax Coin Club

- Correspondence from Mr. Russell Hazelden, Halifax Coin Club, requesting the use the HRM Coat of Arms

Deputy Mayor Uteck noted that this request has been changed due to the fact the Coat Of Arms has not yet been officially approved. The Halifax Coin Club was now requesting the use the HRM Logo on the Halifax Coin Club's commemorative wooden token that is planned to be released during the Atlantic Provinces Numismatic Association's Spring Show and Rally. The Deputy Mayor noted the former municipalities dealt with similar requests through an Ordinance, and suggested the same process should be considered for HRM. Mr. Anstey stated this process would work for use of the logo, but suggested permission for use of the Coat of Arms and flag would not frequently be given, and authority to do so would be from Council.

Councillor Greenough suggested this matter needs to be reviewed by staff to advise Council of what past practice has been and to provide a recommendation as to how future requests should be handled.

MOVED by Councillors Adams and Hetherington that Council approve the request of the Halifax Coin Club to use the HRM Logo on the Halifax Coin Club's commemorative wooden token, and that a format be developed for consideration of future requests. MOTION PUT AND PASSED UNANIMOUSLY.

9.2 Petitions

9.2.1 Councillor Harvey - Pesticides

Councillor Harvey submitted a petition containing 617 signatures of residents requesting an immediate and complete ban on the use, sale, importation and application of pesticides in residential areas of HRM. The Councillor requested that this petition be made available to the Pesticide By-Law Advisory Committee.

10. REPORTS

10.1 MEMBER OF COUNCIL

10.1.1 Councillor McInroy - Representation of Agencies, Boards and Commissions on the HRM Pension Committee

On behalf of Councillor McInroy, Councillor Cooper expressed concern regarding the lack of representation of the Halifax County Rehabilitation Centre on the HRM Pension Committee.

MOVED by Councillors Cooper and Snow that HRM make representation to the HRM Pension Committee to allow the Halifax County Rehabilitation Centre to be afforded active status on this Committee.

Councillor Cooper noted this may also affect Oceanview Manor as its employees also pay into this pension fund.

Mr. George McLellan, Acting Chief Administrative Officer, stated the level of contributions from Oceanview Manor and Halifax County Rehabilitation Centre is probably in excess of some other members of the Committee, and agreed there is an argument for them to have representation. However, there are some other issues regarding the governance of this Committee, and it is his intention to request Legal Services to provide some advice as to what can be done to make it more effective. Incorporated in that advice, he would like to get some comment as to what can be done to consider the Boards, Agencies and Commissions. Mr. McLellan stated he would be pleased to report back to Council on this matter in one month's time.

MOVED by Councillors Cooper and Snow that this matter be referred to staff for a report in one month.

Councillor Sarto requested that Council be provided with a list of the current members of the HRM Pension Committee.

Councillor Hetherington stated it is important that this employee group be recognized on this Committee.

MOTION PUT AND PASSED UNANIMOUSLY.

10.2. CHIEF ADMINISTRATIVE OFFICER

10.2.1 Consideration of Approval of 1999/2000 Capital Budget

MOVED by Councillors Hetherington and Blumenthal that the 1999-2000 HRM Capital Budget, as amended, be approved as recommended by the March 2, 1999 Committee of the Whole. MOTION PUT AND PASSED UNANIMOUSLY.

10.2.2 Tender 98-280R Sackville Area Field Upgrades (Millwood Elementary School and Harold T. Barrett Soccer Fields)

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.

MOVED by Councillors Barnet and Hetherington that Council award Tender #98-280R, Sackville Area Soccer Field Upgrades, to Elmsdale Landscaping Limited for materials and services specified at the unit prices quoted at a Tender Price of \$82,282.50, and a Total Project Cost of \$95,000,00, with funding provided as outlined in the Budget Implications section of the staff report dated February 22, 1999. MOTION PUT AND PASSED UNANIMOUSLY.

10.2.3 Request for Proposals 98-073 - Purchase of Fire Response Vehicles & Related Optional Equipment for Rural Fire Dept's (to be circ)

This item was deleted during the Approval of the Order of Business.

10.2.4 Expression of Interest #99-004 - SAP Software Application, Automated Faxing Component, Project Genesis

- A staff report prepared for George McLellan, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.

MOVED by Councillors Greenough and Sarto that Regional Council authorize the award of Expression of Interest #99-004 to CommercePath Inc. for the provision of a SAP solution for an automated faxing component in the amount of \$39,557US (estimated at \$59,608CDN) plus 15% HST and shipping, delivery and customs duty not to exceed an additional \$400US. Funds are available in the Capital A/C #02-87017-6718 for Project Genesis.

In response to questions of Councillor Kelly, Mr. Peter Ross, Manager, Procurement, stated this is a piece of fax software that is integrated with the new SAP system. It will allow purchase orders and release orders to be faxed out directly from SAP; and, over the long term, should decrease the need for independent fax machines as it is tied into other HRM applications. Mr. Kevin Leydon, Manager, Project Genesis suggested two or three additional support staff would need to be hired to do this work if this component was not obtained.

Responding to a question of Councillor Cooper, Mr. Ross stated a number of areas are being investigated with respect to quotes. Notices of Tenders are currently on the HRM website and quotes will soon be added. Mr. Ross stated one of the benefits of this system is more people will be directly ordering off contracts, and the system will allow faxing to be centralized. In the future, the system may be tied into GroupWise as well.

MOTION PUT AND PASSED UNANIMOUSLY.

10.2.5 Appointment of Deputy Traffic Authority

- A staff report prepared for Dan English, Deputy Chief Administrative Officer regarding the above, was before Council for consideration.

MOVED by Councillors Blumenthal and Dooks that Council approve the amendment to Administrative Order Number 12 to reflect the appointment of Mr. Paul Burgess, M.Eng., P.Eng., as the Deputy Traffic Authority. MOTION PUT AND PASSED UNANIMOUSLY.

10.2.6 Increased Area-Rated Loan for Capital Project #85344

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.

MOVED by Councillors Mitchell and Dooks that an additional area-rated loan in the amount of \$28,100.70 be approved to finance the over expenditure on Capital Project #85344. MOTION PUT AND PASSED UNANIMOUSLY.

10.2.7 Robb Engineering Buildings, Eastern Passage

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.
- Correspondence from Mr. Bill Mont, Imperial Investments, and Mr. Rob Rock, Rock Rentals, regarding the above, was circulated to Council.

MOVED by Councillors Greenough and Cunningham that this item be deferred, awaiting further studies, which is now expected to be completed by March 16, 1999.

Councillor Kelly requested that the correspondence from Mr. Mont and Mr. Rock be referred to staff for consideration.

MOTION PUT AND PASSED UNANIMOUSLY.

10.2.8 Local Improvement Charges Paving George Dauphinee Avenue Council Report

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.
- A memorandum from the Abutting Property Owners to Members of Council was before Council for consideration.

MOVED by Councillors Fougere and Blumenthal that the local improvement charges for George Dauphinee Avenue be withdrawn in accordance with the staff information and recommendation presented within in the staff report dated February 18, 1999. Further, that a letter be sent to the affected residents expressing regret for the anxiety that was caused by this incident, and officially confirming that the Local Improvement Charges have been lifted and, therefore, need not be paid.

As requested by Councillor Adams, staff agreed to prepare a report to determine what the procedure would be should a similar situation occur in the future.

With regards to the staff recommendation that a comprehensive discussion report be prepared for Council on the whole issue of paving/upgrading works, Councillor Hendsbee stated he hopes this will address the possibility of minimum lot charges, or equal lot charges, or the waiver of any betterment charges.

MOTION PUT AND PASSED UNANIMOUSLY.

10.2.9 Withdrawal Resolutions - Special Reserve Fund (Sale of Land)

- A staff report prepared for George McLellan, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.

MOVED by Councillors Hetherington and Greenough that:

1. **Council approve Withdrawal Resolution 99/00-01 - Debenture Principal Repayment, in the amount of \$1,450,000.**
2. **Council approve Withdrawal Resolution 99/00-02 - Capital Projects, in the amount of \$1,613,000.**

In response to a question of Councillor Schofield, Mr. Reg Ridgley, Acting Director of Finance, stated these items have been pre-approved by the Minister of Municipal Affairs.

MOTION PUT AND PASSED UNANIMOUSLY.

10.2.10 Proposed Amendments to Subdivision By-Laws - Former Cities of Halifax and Dartmouth, Former Halifax County and Town of Bedford

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration.

MOVED by Councillors Cunningham and Blumenthal that Council set the date of April 13, 1999 for a Public Hearing to consider amendments to the existing Subdivision By-Laws of the former City of Halifax and Dartmouth, Halifax County and Town of Bedford, as outlined in the staff report dated February 8, 1999. MOTION PUT AND PASSED UNANIMOUSLY.

10.2.11 Charges for Street Improvements 1999-2000

- A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for consideration. The report recommended that the current standard costs under Schedule "A" of By-Law Number S-400, Respecting Charges for Street Improvements, remain the same for 1999-2000.

Councillor Barnet requested information regarding the averages and analysis, including the number of feet, used by staff to determine the recommendation. Staff agreed to provide a supplementary report next week providing the averages used.

MOVED by Councillors Barnet and Kelly that this matter be deferred for one week.

Councillor Walker inquired about Frederick Avenue, stating he received calls from residents who already paid for an asphalt curb and gutter, and a concrete curb and gutter are now being proposed. Councillor Walker asked what was the amount the residents were charged for the asphalt curb and gutter. Staff agreed to attempt to provide the Councillor with an answer next week.

Councillor Mitchell requested that the staff report also include information regarding the cost for paving outside the core area.

Councillor Cooper inquired why curbs and gutters are not being installed when an entire street is being reconstructed. Staff agreed to provide a report explaining this.

MOTION PUT AND PASSED UNANIMOUSLY.

11. MOTIONS

11.1 Councillor Hendsbee

- On February 23, 1999, Councillor Hendsbee served a Notion of Motion with respect to the following:

“Request that Halifax Regional Municipality and the Halifax Regional School Board strike a joint staff advisory committee to investigate any and all possibilities for mutual opportunity to make budgetary savings due to cost reductions and discounts via bulk purchasing from various suppliers; Investigate any possible increase in buying power leverage given to preferred customers with higher credit ratings and; Possibly explore opportunities to consolidate and/or integrate procurement procedures and practices and; Investigate any changes of rationalization of any comparable services such as the administration of payroll services, pension plans, insurance premiums, and property and building maintenance; as well as any other types of goods and services that both Halifax Regional Municipality and the Halifax Regional School Board can save money.”

MOVED by Councillors Hendsbee and Hetherington that this matter be referred to staff. MOTION PUT AND PASSED UNANIMOUSLY.

11.2 Councillor Kelly

MOVED by Councillors Kelly and Cunningham that Council request staff to prepare a report examining the merits of integrating the Halifax Regional Water Commission as a line department of the Halifax Regional Municipality.

Councillor Hetherington expressed concern with the timing of this study, and suggested it be deferred for one year to allow staff to concentrate on other issues, such as the implications of Y2K.

MOVED by Councillors Hetherington and Schofield that this matter be deferred for one year.

Councillor Adams spoke against the deferral, inquiring what the costs would be for this study. The Councillor suggested the Water Commission works well now and should not be altered.

Councillor Greenough spoke in support of the study proceeding, stating staff can work it in throughout the year when time permits. The Councillor suggested the study will prove whether or not there are savings to be achieved. Councillor Cunningham also spoke against the deferral.

Councillor Kelly stated he believed there would be substantial dollar savings in terms of duplication, administration, etc., by integrating the Halifax Regional Water Commission as a line department of the Halifax Regional Municipality. The Councillor suggested as soon as the process is started, the sooner the savings will be achieved.

Mr. McLellan suggested the matter could be referred to staff, in conjunction with the Water Commission, regarding terms of reference for options and the costs to proceed with said options. Mr. McLellan indicated this report would take approximately eight weeks to prepare.

Councillors Hetherington and Schofield agreed to withdraw the motion to defer.

MOTION WITHDRAWN.

MOVED by Councillors Kelly and Cunningham that this matter be referred to staff for a report, in conjunction with the Water Commission, regarding terms of reference for options and the costs to proceed with said options.

Councillor Hendsbee suggested the report should also consider privatization as an option.

MOTION PUT AND PASSED.

12. ADDED ITEMS

12.1 Councillor Barnet - Renewed Request for Traffic Light at Intersection of Beaver Bank Crossroad and Sackville Drive

Councillor Barnet requested that Council renew the request for a traffic light at the intersection of Beaver Bank Crossroad and Sackville Drive, due to the obstruction of view created by the make-shift used car lot on the corner, the danger of the middle lane of bi-directional traffic, and numerous new accidents.

MOVED by Councillors Barnet and Harvey that Council renew the request for a traffic light at the intersection of Beaver Bank Crossroad and Sackville Drive. MOTION PUT AND PASSED UNANIMOUSLY.

12.2 Pesticide By-Law Advisory Committee Appointments

- This matter was discussed during an In Camera Session held prior to the public session.

MOVED by Councillors Cunningham and Greenough that the Terms of Reference and the following appointments to the Pesticide By-Law Advisory Committee be approved: Dr. Ray Cote, Ms. Maureen Reynolds, Ms. Helen Jones, Ms. Dawna Ring, Dr. Roy Fox, Mr. Andrew Wheelock, Mr. Tim Tregunno, Mr. Don McCarthy, Mr. Eric O'Brien, Mr. Bill Ernst, Mr. Brent Baxter and Mr. Sandy Robertson.

MOVED by Councillors Cooper and Blumenthal that the motion be amended to include that the In Camera staff report dated March 2, 1999 regarding this Committee be released to the public. MOTION PUT AND PASSED UNANIMOUSLY.

The amended motion now read as follows:

MOVED by Councillors Cunningham and Greenough that the Terms of Reference and the following appointments to the Pesticide By-Law Advisory Committee be approved: Dr. Ray Cote, Ms. Maureen Reynolds, Ms. Helen Jones, Ms. Dawna Ring, Dr. Roy Fox, Mr. Andrew Wheelock, Mr. Tim Tregunno, Mr. Don McCarthy, Mr. Eric O'Brien, Mr. Bill Ernst, Mr. Brent Baxter and Mr. Sandy Robertson. Further, that the In Camera staff report dated March 2, 1999 regarding this Committee be released to the public. MOTION PUT AND PASSED UNANIMOUSLY.

12.3 Format of March 3, 1999 Program and Service Review Committee Meeting

It was agreed that the Program and Service Review Committee meeting scheduled for Wednesday, March 3, 1999, be changed to a Committee of the Whole meeting commencing at 10:00 a.m. The Committee of the Whole meeting scheduled for Thursday, March 4, 1999 will be cancelled, pending the successful completion of the review of all "parking lot" items at the March 3 meeting.

13. NOTICES OF MOTION

None.

14. ADJOURNMENT

MOVED by Councillors Blumenthal and Greenough that the meeting adjourn at 8:05 p.m. MOTION PUT AND PASSED UNANIMOUSLY.

Vi Carmichael
Municipal Clerk