

CLC Member Position Requirements

Requirements of a member of the CLC include:

- a. Commitment to the work of the CLC.
- b. Willingness to serve on committees.
- c. Regular attendance at meetings of the CLC.
- d. Regular attendance at meetings of assigned committees.
- e. Attendance and support at public meetings and events.
- f. Attendance at CLC meetings, every second Tuesday from 6:00pm to 7:30pm.
- g. Willingness to abide by and sign the CLC member Agreement.
- h. Demonstrated community involvement

Term

The length of the term will be for the duration of the Harbour Solutions project. The length of the project will be determined by the CLC members. Members may be released at any time during the term by written resignation or at the recorded majority vote of the CLC.

General Duties

A member is fully informed on CLC matters, and participates in the CLC's deliberations and decisions in matters concerning the CLC terms of reference, guiding principles and community consultations.

The member must:

- a. Participate in the whole CLC process including regularly attending meetings, writing letters, developing proposals, preparing for community meetings, and assisting in the administrative work of the CLC etc.
- b. Approve, where appropriate, recommendations received from the CLC, its standing committees and HHSP staff.
- c. Monitor all CLC business.
- d. Participate in drafting and reviewing all CLC plans and, recommend revisions.
- e. Participate in the development of public consultation process and plan.
- f. Approve the hiring or contracting of consultants as required by the public consultation.
- g. Support and participate in evaluating the public consultation process.
- h. Assist in developing and maintaining positive relations among the CLC, HHSP, the private partner, and community.
- i. Review the CLC structure, approve changes.
- j. The CLC members will develop their Committee structure. The Chair and Secretary of the CLC will be elected from the members. The members will create other CLC positions as they deem appropriate.

Evaluation

A member's performance is evaluated periodically based on the performance of assigned CLC requirements and duties.